

Venue Details	
Name	The Swan Hotel
Address & Postcode	Eccleshall Road, Forton, Newport, TF10 8BY
Telephone / email / website	01952 820446 / swanatforton@outlook.com / www.swanhotelforton.co.uk
Access Audit	
Date Visited	24th October 2024
Name of Rotary Club / Contact Name	Gareth Lambe
Contact Telephone / email	
Transport	
Is there a bus stop in the vicinity - within 50 metres?	No
What is the nearest Train Station?	Oakengates - 10.8 miles
Parking	
Is there any parking on site or in the vicinity?	Yes
What is the surface of the car park – gravel, tarmac etc?	Tarmac however, there is a very steep slope
Is the car park well lit?	No
Is payment or Registration required to park?	No
Is there any designated parking for Disabled Parking Badge Holders?	No
How far is the designated parking from the main entrance?	n/a
Does it comply with the standard size & layout? (Appendix A)	n/a
Outside	
Is the route to the main entrance clearly signed?	No
Is the surface flat and safe under foot?	Sloping but not uneven - not flat
Is the route suitably lit?	No
Is the route suitable for wheelchair users?	Yes but, carpark is often crowded and navigating between parked cars challenging
Are there dropped kerbs where necessary?	n/a

Entrance to Venue	
Is the main entrance level, ramped or stepped?	Stepped
If stepped are there handrails on both sides?	No
Is there a ramp alternative to the steps?	A portable ramp is provided when requested
Is there a level platform at the top of the steps and ramp?	Yes
Is the entrance door automatic or manual?	Manual
Does at least one leaf give minimum clear opening width of 80cm?	Yes
Is the door furniture and entry system around 120cm from the ground & colour contrasted?	Yes
Reception Area	
Is there a hearing loop or other amplifying device fitted in reception?	No
Is at least part of the reception desk at wheelchair accessible height?	No
Is there any seating in the waiting area?	Yes
If yes, is there a mix of seats with arms & seats without arms?	Yes
Is there space for a wheelchair user to wait?	Yes
Access to other Rooms	
Is all of the ground floor accessible?	No - there is a low step up to the conservatory area
Do internal doors open automatically?	No
Do all internal doors give a minimum clear opening width of 750mm?	No
Is the route to the meeting room wheelchair accessible?	Yes
Is the main hall fitted with a hearing loop?	No
Is there sufficient space within the room for wheel chair access and manoeuvrability?	Yes - but may be restricted due to crowds
Is there easy access to a seating place?	Yes
Is there sufficient space to accommodate a carer?	Yes
If kitchen facilities are available, are they at a wheelchair accessible height?	n/a

Fisrt Floor Access	
Is there a passenger lift in the building?	n/a
What type of lift and is it suitable for a wheelchair user?	n/a
Is the staircase suitable for ambulant people with disabilities?	n/a
Are there any intermediate landings?	n/a
Are the handrails continuous on both sides?	n/a
Rest Rooms	
Are there Baby Changing facilities?	No
Is there an accessible WC?	No
Does it comply with dimensions in BS8300 220cmx150cm?	No
Is there an emergency pull-cord that reaches down to the floor?	No
Fire Escapes	
Is the fire escape suitable for wheelchair exit?	No
Is the fire escape suitable for use with other disabilities?	No
Remote Connections	
Is free Wi-Fi available to facilitate zoom meetings or similar?	Yes
Do the Club use Zoom at their Meetings?	No