

Access Audit	
Date Visited	28/04/2022
Name of Rotary Club / Contact Name	Rugeley Rotary, PP John Wilson
Contact Telephone / email	07704 807288, john1912@aol.com
Venue Details	
Name	Brereton Library
Address & Postcode	Talbot Road, Brereton, Rugeley WS15 1AU
Telephone / email / website	01889 869067, library@rugeleyrotary.org.uk
Transport	
Is there a bus stop in the vicinity - within 50 metres?	Yes but limited services
What is the nearest Train Station?	Rugeley Town Station, 1 mile away
Parking	
Is there any parking on site or in the vicinity?	Yes
Is there any designated parking for Disabled Parking Badge Holders?	Yes
Does it comply with the standard size & layout? (Appendix A)	Yes
How far is the designated parking from the main entrance?	20m
What is the surface of the car park – gravel, tarmac etc?	Tarmac
Is the car park well lit?	Yes
Is payment or Registration required to park?	No
	There are only 2 carparking spaces for blue badge holders.
	Carparking can sometimes be a bit of a challenge

Outside	
Is the route to the main entrance clearly signed?	No
Is the route suitable for wheelchair users?	Yes
Are there dropped kerbs where necessary?	Yes
Is the route suitably lit?	Yes
Is the surface flat and safe under foot?	No
Entrance to Venue	
Is the main entrance level, ramped or stepped?	Level
If stepped are there handrails on both sides?	n/a
Is there a ramp alongside the steps?	n/a
Is there a level platform at the top of the ramp?	n/a
Is the entrance door automatic or manual	Automatic
Does at least one leaf give minimum clear opening width of 80cm?	Yes
Is the door furniture 140cm from ground level & colour contrasted from frame?	n/a
If there is a doorbell or entry system, is it at a reasonable height 120cmm from ground level?	Yes, but requires clearer markings. The audit process has drawn our attention to the fact that clearer signage is desirable and will be done as a positive outcome of this audit.
Reception Area	
Is at least part of the reception desk at wheelchair accessible height?	No
Is there any seating in the waiting area?	Yes
If yes, is there a mix of seats with arms & seats without arms?	Yes
Is there space for a wheelchair user to wait?	Yes
Is there a hearing loop or other amplifying device fitted in reception?	Yes

Access to other Rooms	
Is all of the ground floor accessible?	Yes
If kitchen facilities are available, are they at a wheelchair accessible height?	No
Do internal doors open automatically?	No
Do all internal doors give a minimum clear opening width of 750mm?	Yes
Is the route to the meeting room wheelchair accessible?	No
Is there sufficient space within the room for wheel chair access and manoeuvrability?	Yes
Is there easy access to a seating place?	Yes
Is there sufficient space to accommodate a carer?	Yes
Is the main hall fitted with a hearing loop?	Yes
Fisrt Floor Access	
Is there a lift in the building?	No
What type of lift?	n/a
If a passenger lift, does it comply (Appendix B)	No
Is the staircase suitable for ambulant people with disabilities (Appendix C)	n/a
Are there any intermediate landings?	None
Are the handrails continuous on both sides?	No
Do the handrails extend 30cm past the top & bottom of steps?	n/a

Rest Rooms	
Is there a wheelchair accessible WC?	Yes
Does it comply with minimum dimensions 200c x 150cm?	Yes
Does it comply with dimensions in BS8300 220cmx150cm?	Yes
Is there an emergency pull-chord that reaches down to the floor?	Yes
Are there Baby Changing facilities?	Yes
FIRE ESCAPES	
Is the fire escape suitable for wheelchair exit?	Yes
Is the fire escape suitable for use with other disabilities?	Yes
Remote Connections	
Is free Wi-Fi available to facilitate zoom meetings or similar?	Yes
Do the Club use Zoom at their Meetings?	Yes